



Kingsway Adventure Activities
Alston Road
MIDDLETON IN TEESDALE
DL12 0UU
Tel 01833 640881
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Group Leaders Notes - Activity Groups

Set out below are some notes about the Centre, we hope that these will help you in planning your visit. Should you have any questions at all about your visit please do not hesitate to contact the Centre, we are always pleased to help. PLEASE COMPLETE AND RETURN THE ENCLOSED BOOKING DETAILS FORM AS SOON AS POSSIBLE.

Centre Routine

The routine set out below is the one normally followed, but we are FLEXIBLE and can change the routine to suit your needs, please ask.

0930 - 1230	First Activity Session
1330 - 1630	Second Activity Session

Group Leader Responsibilities

During your visit we will keep your group occupied during any activity sessions that you have booked. You are very welcome to either take part in activities, come along just to watch or relax and visit the village. We do however ask you to do the following:

- Ⓞ Act as the first point of contact for your group with any personal problems that may arise (homesickness ,etc.)
- Ⓞ Supervise your group at all times other than activity sessions booked with the Centre.
- Ⓞ NOT ALLOW ANY MEMBER OF YOUR GROUP TO LEAVE THE CENTRE GROUNDS UNLESS ACCOMPANIED BY ONE OF YOUR GROUP'S ADULT LEADERS. We enforce this rule very strictly and will require anyone breaking it to leave the Centre immediately and return home.

Medical Consent Forms

Please note that you will need to have obtained written consent from the parents/guardians of any group member who is under 16 for emergency medical/dental treatment to be carried out. The written consent must be brought with you to the Centre.

Lost Property

Should your group leave items of clothing etc. behind after you depart we will keep them for two weeks, if we do not hear from you in that time we will dispose of any unclaimed items.

I trust that the above will be helpful to you, if there is anything at all that you wish to discuss please do not hesitate to telephone Lin or Adam on 01833 640881.